

# TRANSFERRING FROM ANOTHER PROGRAM

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A student, including Accelerated Master's Program students, seeking to switch to a graduate program that is different from that for which they have been admitted is required to submit an application for admission to the desired degree program at the Graduate Admission website ([admissions.iit.edu/graduate/apply](https://admissions.iit.edu/graduate/apply)). Such students are strongly encouraged to discuss their transition with academic advisers in both programs.

## Academic Review and Program Matriculation

Each semester, the Office of Academic Affairs completes an Academic Review of all active students to determine their academic standing. Per Illinois Tech policy, all graduate students must have a cumulative GPA of 3.0 or above to be in Good Standing. There may also be additional program requirements depending on the specific program. If any of those requirements are not met, the student is subject to being placed on Academic Probation. Any student on Academic Probation for two consecutive semesters or longer are candidates for academic dismissal from the university.

The progress of non-degree students also is reviewed, and any student who does not maintain good academic standing is subject to being placed on probation or academic suspension. Non-degree-seeking students who apply for degree-seeking status are reviewed as part of the matriculation process. General matriculation standards are as follows:

- Graduate non-degree seeking (including Coursera) matriculation: Graduate students must have earned at least 9 hours of coursework relevant to their major, completed all of their English requirements, and be in academic Good Standing (3.0+ cumulative GPA) to matriculate. If any of those requirements are not met, Academic Affairs will contact the academic unit to review and use the standing review process for matriculation review before accepting, denying, or continuing as non-degree seeking. There may also be additional major requirements depending on the specific program.

### Matriculation under Conditional Admission

Students may be granted conditional admission. When this occurs, specific conditions for progression to a regular admission status are communicated to the student and a record of the conditions are maintained by Academic Affairs. These can include, without limitation, conditions such as the requirement for certain coursework to be completed with a certain grade threshold, as well as time limits for satisfying the specified conditions. Conditional admission standards are developed specific to each program, in collaboration with relevant academic units and program authorities.

When a student matriculates under conditional admission status, Academic Affairs tracks progression toward satisfying these conditions during these semesterly reviews and will communicate the status and action taken pursuant to such reviews to both the students and relevant academic units. Actions taken can include continuation of conditional status, progression to regular admission status if and when conditions are satisfied, or other actions such as probation or dismissal if conditions are not met within specified time limits.

*On a case-by-case basis, a student with at least 9 graduate credit hours may matriculate after their 1st semester. This is subject to matriculation review and is not automatic. Deviations from set standards may be reviewed on a case-by-case basis.*

*Academic Affairs will work with academic units on matriculation standards and will review those students not in good standing or that do not satisfy academic unit standards.*