

# REPEATING A COURSE

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Students may repeat up to three distinct courses during an academic career as a graduate student with each course being repeated only once. Both grades will be recorded onto the student's academic transcript, and the grade used in the calculation of the cumulative GPA will be the latest recorded, except when the last recorded grade is W (withdrawn) or AU (audit). Students who enroll in an entirely new program may petition for an additional repeat, if needed.

To repeat a course, students must first register for the course and then submit the Graduate Course Repeat Request Form which requires the permission of Academic Affairs. This form is accessible from the Office of the Registrar website: [web.iit.edu/registrar/registration/course-repeat-policy](http://web.iit.edu/registrar/registration/course-repeat-policy).