## **PETITIONS**

A student may request a review of decisions concerning academic status or regulations by submitting an academic petition to the Office of Academic Affairs.

## **Transfer Credit Petition**

Students who wish to take a course at another institution must submit a Transfer Credit Petition Form to the Office of Academic Affairs prior to the registration at another institution to guarantee transfer of credit in accordance with university policies. A course completed at Illinois Institute of Technology can only be repeated at Illinois Institute of Technology.

Upon completion of the transfer course, official transcripts must be submitted to ugaprocessing@iit.edu.